

## Safeguarding Policy Statement

**Because of the nature of the work undertaken by FUNdays Club Limited (FUNdays Club), it is required by law to have in place robust safeguarding policies and procedures to ensure the protection of children, young people and adults at risk. To ensure that FUNdays Club meets that duty - and as part of a proactive, integrated and consistent approach to safeguarding - the organisation has developed a Safeguarding Handbook.**

### What is safeguarding?

Safeguarding is the action that is taken to promote the welfare of children, young people and adults at risk and protect them from harm. Safeguarding means protecting people from abuse, maltreatment, neglect, harm and/or exploitation. Through FUNdays Club setting up and following good safeguarding policies and procedures, it means that children, young people and adults at risk - that come into contact with our organisation - are protected from those that might pose a risk. All organisations that work with (or come into contact with) children, young people and adults at risk are required to have safeguarding policies and procedures to ensure that everyone - regardless of their age, gender, religion or ethnicity - can be protected from harm.

### FUNdays Club's Safeguarding Ethos

FUNdays Club will always seek to provide protection to any person that receives our services. To this end FUNdays Club will provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a person may be experiencing, or be at risk of, harm. FUNdays Club believes that no one should ever experience abuse of any kind. FUNdays Club have a responsibility to promote the welfare of all children, young people and adults at risk to keep them safe. FUNdays Club are committed to work in a way that protects them.

This **Safeguarding Policy Statement** applies to everyone that comes into contact with FUNdays Club - including as applicable - the Board of Directors & Executive Team, Senior Managers, Staff, Agency Staff, Contractors, Suppliers, Volunteers, Students on work experience, as well as anyone else working on behalf of FUNdays Club. This policy also applies to any other person that engages with the work of FUNdays Club and includes parents, carers, families and other visitors to FUNdays Club premises.

### Safeguarding at FUNdays Club

FUNdays Club places the safeguarding of children, young people and adults at risk as its prime focus and has developed full safeguarding policies and procedures. To underpin the approach, FUNdays Club ensures all of its management team, staff members and volunteers have been fully trained in safeguarding to enable the organisation to live and breathe its approach.

In developing FUNdays Club's safeguarding policies and procedures, the organisation has adopted the following three-part safeguarding strategy which focuses on:

#### 1. Getting the right people involved with FUNdays Club

This is achieved through adherence to FUNdays Club's Safer Recruitment Policies and Procedures.

#### 2. Creating a safe environment for children, young people & adults at risk

This is achieved by providing all required safeguarding training, support and best practice advice; and further guidance by the effective communication of FUNdays Club's Codes of Conduct.

#### 3. Promoting clear systems to deal with any safeguarding concerns

This is achieved through implementation of all FUNdays Club's policies and procedures relating to safeguarding.

**A full copy of FUNdays Club's Safeguarding Handbook is available by speaking with (or contacting) the FUNdays Club person responsible for safeguarding.**

**Any person with a safeguarding concern or complaint - or who requires safeguarding support and advice - should not hesitate to contact the appropriate member of FUNdays Club's designated Safeguarding Team as detailed on the following page...**

### FUNdays Club's Internal Safeguarding Contacts

Board Safeguarding Lead/Senior Safeguarding Manager	
Name	Mark West
Job Title	Managing Director
Telephone Contact	07539 375918
Email	<a href="mailto:mark.west@fundaysclub.co.uk">mark.west@fundaysclub.co.uk</a>

Designated Safeguarding Officer	
Name	Naomi Harrison
Job Title	Head of Operations and Services
Telephone Contact	07521 180092
Email	<a href="mailto:naomi.harrison@fundaysclub.co.uk">naomi.harrison@fundaysclub.co.uk</a>

Deputy Designated Safeguarding Officer	
Name	Aleishea Gregory
Job Title	Deputy Manager
Telephone Contact	07521 180346
Email	<a href="mailto:aleishea.gregory@fundaysclub.co.uk">aleishea.gregory@fundaysclub.co.uk</a>

E-Safety Coordinator	
Name	Mark West
Job Title	Managing Director
Telephone Contact	07539 375918
Email	<a href="mailto:mark.west@fundaysclub.co.uk">mark.west@fundaysclub.co.uk</a>

Responsible Person for Health & Safety	
Name	Nicky Couch
Job Title	Head of Business Management
Telephone Contact	07521179451
Email	<a href="mailto:nicky.couch@fundaysclub.co.uk">nicky.couch@fundaysclub.co.uk</a>

Responsible Person for Data Protection	
Name	Nicky Couch
Job Title	Head of Business Management
Telephone Contact	07521179451
Email	<a href="mailto:nicky.couch@fundaysclub.co.uk">nicky.couch@fundaysclub.co.uk</a>

Anyone with a safeguarding concern - and who would prefer not to speak directly with a member of our safeguarding team - should seek the appropriate support and guidance from the numbers below:

Other Useful Safeguarding Contacts	
Local Police	Trowbridge Police: Emergency 999 & Non-Emergency 101
NSPCC Helpline	0800 800 5000 or <a href="mailto:help@nspcc.org.uk">help@nspcc.org.uk</a>
ChildLine	0800 1111 (or text phone 0800 400 222) or <a href="http://www.childline.org.uk">www.childline.org.uk</a>